

# Kalisa Young-Sulek

604-780-5748 · [kalisasyoung@hotmail.com](mailto:kalisasyoung@hotmail.com)

[LinkedIn](#) · [Portfolio](#)

## INSTRUCTIONAL DESIGNER/CURRICULUM WRITER

With a comprehensive background in communication and education, I develop dynamic solutions and learning experiences based on identified needs, resulting in impactful transformation. I am a relationship-oriented leader and integral team member with an insightful, inclusive perspective and solution-oriented mindset. Over the past decade, I have designed, developed and facilitated engaging learning content and foundational skill-building curriculum including analysis, implementation, and assessment for new learners annually.

## KEY COMPETENCIES

Curriculum Development  
Project Management  
Articulate Storyline & Rise

Camtasia, Canva  
Microsoft Office & Google Workshop  
Vyond

Team leadership  
Independent and Collaborative  
Performance Improvement

## EXPERIENCES

**Lord Aylmer E.S, Quebec, Canada**

**2022**

**Educator, Grade 1/2**

Accomplishments:

- Designed unit scopes and individualized instructional lessons in accordance with province for diverse learners with specific needs including learning disabilities, gifted learning and English as second language.
- Establish key performance **metrics** and designed material to meet metrics.
- Adapted instructional materials to meet varied needs, including **learning disabilities**.
- Differentiated instruction to meet the needs of diverse learners, such as providing accommodations, modifying assignments, and using flexible grouping.
- Developed measurable learning objectives using instructional design models such as ADDIE and SAM with supporting theories like **Bloom's Taxonomy** and Gagne's Nine Events of Instruction, resulting in an average passing rate of 85%.
- Created relevant and engaging graphics and supplemental training materials using a variety of technical and innovative **software**.
- Facilitated and taught in-person, **virtual**, and blended hybrid courses, leveraging a variety of sustainable technological intervention and supports for both instructor-led and **eLearning** programs.
- Design and implement learning material for audiences from student to adult learners.

**Fraser Academy, Vancouver, Canada**

**Aug 2019-Jul 2020**

**Learning Specialist**

Accomplishments:

- Developed lesson plans that addressed students' learning needs through **Individualized Education Plans**.
- Implemented multiple training strategies with corresponding curriculum to achieve goals.
- Conducted monthly performance gap analysis to assess **curriculum** and prioritize performance issues.
- Incorporated reading **intervention** strategies into curriculum for well-rounded learning.

**Collingwood School (CAIS), West Vancouver, Canada**

**Sep 2017 - Jun 2019**

**Associate Teacher**

Accomplishments:

- Supported in developing **curriculum** for knowledge gaps determined by needs analysis to improve learner **performance**.
- Partnered with lesson planning, curriculum **development**, and classroom management for students.

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## KEY Education, Vancouver, Canada

### Curriculum Developer

Apr 2016 - Apr 2017

#### Accomplishments:

- Collaborated with a colleague to **develop** the curriculum for a new elementary program.
- Created 5+ individualized curriculum support to trainers by preparing **ILT** (Instructor-Led Trainings) monthly.
- Delivered customized solutions curriculums resulting in an increase of **2.5x** in quarterly revenues.

## SOPHIA International Kindergarten, Hiroshima, Japan

### Kindergarten Teacher

Jan 2013 - Mar 2016

#### Accomplishments:

- Facilitated learning through a variety of teaching **techniques** including songs, games and storytelling.
- Worked collaboratively with a group of teacher trainers to create materials for new teacher **training**.
- Managed a **team** of 5 staff members.

## Air Jamaica Holding Limited, Kingston, Jamaica

### Senior Customer Care Agent

2006 - 2010

- Improved **customer-satisfaction** ratings through suggestions, development of new processes, **data** and implementation of new reporting procedures.
- **Managed** the first class passenger line, ensuring their satisfaction and encouraging them to upgrade to new **business** options. Additionally, I worked to sell **upgrade** options to other passengers in the line.

## EDUCATION

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### Tyndale University, Toronto, Canada

B.Ed. Primary & Junior, 2021

### Walden University, Minnesota, USA

M. Sc. Early Childhood Education with Specialization in Administration, Leadership & Development, 2014

### University of the West Indies, Kingston, Jamaica

B. A. Language Communication & Society, International Relations (Minor), 2005

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## CERTIFICATES/AWARDS

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### Tyndale University, Toronto, Canada

Advisor Award, 2021

### Google Educator

Level 1 and Level 2, 2021

### Ontario College of Teachers

Certificate of Education, 2021

### British Columbia Teachers Certificate

Certificate of Education, 2023

### Instructional Design Foundations and Applications, Coursera

Certificate, 2023

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